



## **Board Members**

Orbiston Neighbourhood Centre are recruiting Board members to join the Board of Trustees.

Orbiston Neighbourhood Centre seeks to:

- Contribute to the regeneration of the community of Orbiston, Bellshill and surrounding areas
- Improve health and well being
- Provide social welfare facilities with a view to improving the conditions of life and fostering a sense of community.

## **Board Members**

We are looking for people who, ideally, have previous experience in any one of the following areas:-

- Human Resources
- Finance and Law
- Facilities/Property Management
- Fundraising and Networking
- Management in the public, private or voluntary sector
- General Business

Please send an expression of interest or requests for further information to:

Mrs Sheena Bowman, Chair

Orbiston Neighbourhood Centre

info@oncbellshill.org

## Recruitment Pack

**Do you have 3 – 5 hours a month to spare? Do you want to work with others in community regeneration, improve health and wellbeing of those in need? Do you want contribute to the social welfare to improve conditions of life? Do you have skills and experience to offer?**

Orbiston Neighbourhood Centre are responsible for the running a community driven centre which contains a large hall, meeting rooms, community café, out of school care facility, befriending project and I.T. support groups. Numerous local groups from dance groups, healthy living and exercise groups, Credit Union and others use the centre's facilities. It is also available for letting on a commercial basis to local businesses and people for family celebrations. Local community organisations affiliated to the Centre get preferential rates for use of the centre and its facilities.

The Centre is not just about running a community centre; they also have social objectives around employability, improved health and well being and local engagement.

The Centre has “come of age” having recently celebrated its 21<sup>st</sup> birthday – a number of the current board were contributory to getting the centre up and running with various sources of funding having been secured over the period, comprising grants and donations.

With a new and challenging time ahead the Board seeks to enhance its strength with new and additional members. Ideally, the following skills sets are of interest:-

- Human Resources
- Facilities/Property Management
- Fundraising and Networking
- Senior Management or management experience of the voluntary sector, or small to medium sized enterprise, or public sector management experience
- General Business skills

## **Board Members Duties and Responsibilities**

- Set and maintain the vision, mission and values of the organisation.
- Develop direction, strategy and planning.
- Ensure the organisation has the structure and resources for its work.
- Establish policies and procedures to govern organisational activity, including guidance for the board, volunteers and staff.
- Manage risk, ensuring compliance and accountability with the governing document, external regulators and the law

## **Application Process:**

Please send a note or letter explaining why you wish to join the Board and provide information on your experience/skills. In support of your interest it would be helpful if you could provide two referees who can be contacted in the event of you being selected.

Your application should be delivered electronically to [info@oncbellshill.org](mailto:info@oncbellshill.org)